

**Loudoun County, Virginia
Community Development Block Grant Program
2010-2011 Annual Action Plan**

Approved by the Board of Supervisors on March 8, 2010



**Program Year Seven
July 1, 2010 – June 30, 2011**

**Loudoun County Department of Family Services
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**Loudoun County Community Development Block Grant Program
2010-2011 Annual Action Plan**

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EXECUTIVE SUMMARY

The Consolidated Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) as a condition of receiving funding from certain federal programs. The Consolidated Plan is a 5-year comprehensive planning document that identifies Loudoun County's overall needs for affordable and supportive housing, homeless shelters and services, community and economic development and public services. The Consolidated Plan also defines the County's strategies, priorities and objectives for addressing identified needs.

An Annual Action Plan is required for each of the five years of the Consolidated Plan. This Annual Action Plan covers the period July 1, 2010, through June 30, 2011, which is the second year of the 2009-2013 Consolidated Plan. The Annual Action Plan identifies the projects that will receive Community Development Block Grant (CDBG) funds in Loudoun County for FY 2011 as well as the program goals, objectives and outcomes.

Program Year 7 CDBG projects address a broad range of needs in the County and are strategically located to serve a significant number of low and moderate income residents. The projects that were selected for funding meet the national objectives and eligibility requirements of the CDBG program.

Approximately \$1,000,000 in federal funds from CDBG and \$7,344,187 in additional federal, state and local funds will be available in FY 2011 to provide decent, safe and affordable housing, establish and maintain a suitable living environment and expand economic opportunities, especially for low and moderate income persons in Loudoun County.

Loudoun County will be implementing several initiatives in the next year to expand the amount of affordable housing available to low and moderate income homeowners, homebuyers and renters. The Continuum of Care process through the Department of Family Services will continue identifying needs and increasing services to the homeless.

Objectives and Outcomes

The 2010-2011 Annual Action Plan identifies activities in relation to a federal requirement for the CDBG program called the Outcome Performance Measurement System. The system is to be used with the County's Five Year Consolidated Plan and Annual Action Plans. The system enables HUD to collect information on the outcomes of activities funded by CDBG funds and to aggregate the information at the national, state and local levels.

The Outcome Performance Measurement System has three overarching objectives: 1) Creating Suitable Living Environments, 2) Providing Decent Affordable Housing and 3) Creating Economic Opportunities. There are also three outcomes associated with each objective: 1) Availability/Accessibility, 2) Affordability and 3) Sustainability. The following activities are categorized by the Outcome Performance Measurement System.

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1) Suitable Living Environment (7 projects - \$384,990)

Outcome: Availability/Accessibility

Immigration Legal Services: \$10,000

This program provides immigration legal services to assist in attaining legal status and authorization to work.

Project Sponsor: Just Neighbors Ministry

Loudoun Accessible Medication Program: \$33,905

This program provides assistance to low income elderly and disabled clients to access free chronic prescription medications.

Project Sponsor: Northern Virginia Family Service

Helping Hand Project: \$20,000

This program assists ex-offenders re-entering society to prevent homelessness.

Project Sponsor: Loudoun Aftercare

Homeless Prevention Case Management: \$15,000

This program will assist individuals/families with case management/referral services when facing financial or other crises to prevent homelessness.

Project Sponsor: Good Shepherd Alliance

Healthy Family Loudoun: \$36,445

This program will provide case management for at risk pregnant women, adolescents and families to assist in achieving self-sufficiency.

Project Sponsor: INMED/MotherNet

Multi-Tenant Non-Profit Center Renovation: \$264,000

This project will provide the renovation of a facility that will house at least eight non-profit organizations that serve low income persons.

Project Sponsor: Loudoun Cares

Aurora School Accessible Playground: \$5,640

This project will provide driveway and drainage improvements at a homeless shelter.

Project Sponsor: Good Shepherd Alliance

Outcome: Affordability

No 2010-2011 projects.

Outcome: Sustainability

No 2010-2011 projects.

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2) Decent Housing (4 projects - \$434,285)

Outcome: Availability/Accessibility

No 2010-2011 projects.

Outcome: Affordability

Loudoun County Home Improvement Program (LCHIP): \$177,785

This program will rehabilitate the owner-occupied homes of approximately three low and moderate income households by bringing them up to local code and federal housing quality standards.

Project Sponsor: Loudoun County Department of Family Services

Securing Community Placement: \$23,700

This program will provide security deposits and first month's rent for homeless or disabled persons securing permanent housing.

Project Sponsor: Mental Health, Substance Abuse and Developmental Services

Llewellyn Village Rehabilitation: \$32,800

This project will rehabilitate 16 low income rental units and expand the community room.

Project Sponsor: Windy Hill Foundation

Marshall Family Subdivision: \$200,000

This project will acquire land for the construction of 4 low income single-family homes.

Project Sponsor: Loudoun Habitat for Humanity

Outcome: Sustainability

No 2010-2011 projects.

3) Economic Opportunity

No 2010-2011 projects.

Program Administration Costs: Twenty percent (20%) of the total annual CDBG allocation, or approximately \$204,000. Administrative funds are used for general management, oversight and coordination of CDBG funded activities and programs.

Evaluation of Past Performance

Loudoun County's sixth year as a CDBG entitlement jurisdiction will be completed June 30, 2010.

All funding for first year projects has been expended or committed and accomplishments have been recorded in HUD's financial management system, IDIS. Most second, third, and fourth year projects have been completed. Funds for those projects have been expended or

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committed. Fifth and sixth year projects are being completed in a timely manner and expenditure rates are on schedule.

The largest amount of CDBG funding supports the Loudoun County Home Improvement Program (LCHIP) which is a rehabilitation program for low and moderate income homeowners. An aggressive outreach campaign for this program has resulted in 156 pre-qualified families, 19 loans being processed and 16 completed projects.

Of the 60 total CDBG projects funded since the inception of the program in Loudoun County, 37 percent have been public service and 63 percent have been associated with rehabilitation and construction of housing and infrastructure.

Accomplishment data for all projects will be included in the 2009-2010 Consolidated Annual Performance Evaluation Report (CAPER) that is required to be completed by September 30, 2010.

Citizen Participation and Consultation Process

Input was solicited from numerous organizations on priority needs in Loudoun County and potential measures for addressing the needs. Consultations were held with a variety of agencies and groups that provide services to the elderly, homeless, persons with disabilities and/or HIV/AIDS and their families, and children. Housing and social service units within the Department of Family Services met to discuss the coordination of information in the preparation of the 2010-2011 CDBG Annual Action Plan.

The local Health Department was contacted, in addition to the Department of Family Services, to gather data on any documented reports of children in the County being diagnosed with lead poisoning.

A summary list of service organizations that were involved in the consultation process include:

Advocates for the homeless (7 organizations)
Non-profit Housing Developers (3 organizations)
Special Needs Population: Elderly (2 organizations)
Special Needs Population: Persons with alcohol or drug addictions (1 organization)
Special Needs Population: Persons with disabilities (3 organizations)
Special Needs Population: Persons with HIV/AIDS and their families (2 organizations)

In addition to the community outreach efforts described above, the following are additional actions Loudoun County has taken to broaden public participation in the development of the Annual Action Plan:

- Information on the CDBG program was placed on the County's website.
- Public hearing advertisements were placed in a newspaper with county-wide distribution.

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- Organizations that work with the disabled and participate in the Loudoun Human Services Network were encouraged to distribute information on the public hearings to advocates and clients.
- Housing and human service advocates were encouraged to participate in the development of the Plan.
- Service providers were contacted to encourage their clients to provide input into the development of the Plan.
- Representatives of the Towns were encouraged to provide input in the development of the Plan.

I. GENERAL

A. Available Resources

Federal Resources

Annual Entitlement Allocations

During Federal Fiscal Year 2010 (County Fiscal Year 2011) an estimated \$1,024,094 of Community Development Block Grant (CDBG) funds from HUD and \$17,000 of program income derived from repayment of LCHIP loans will be available to Loudoun County, an urban entitlement county.

Other Federal Funds

Housing

- | | |
|---|-----------|
| ▪ Administrative fees from HUD for administering
763 Housing Choice Vouchers | \$743,096 |
| ▪ Family Self-Sufficiency Program Coordinator
Grant from HUD | \$66,000 |

Homeless

- | | |
|---|-----------|
| ▪ Supportive Housing Program Grant from HUD - THP | \$106,429 |
| Supportive Housing Program Grant from HUD - TOP | \$61,910 |
| ▪ Child Services Coordinator Grant (CSCG) from Virginia
Department of Housing and Community Development (VDHCD)
for operating the County's emergency homeless shelter program | \$ 5,304 |
| ▪ Shelter Support Grant from HUD | \$7,936 |
| ▪ HIP TANF funds | \$30,064 |

Total	\$1,020,739
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TOTAL ESTIMATED FEDERAL RESOURCES	\$2,061,833
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Other Resources

Non-Federal Public Sources (State)

Housing

- Sponsoring Partnerships and Revitalizing Communities (SPARC) from the Virginia Housing Development Authority (VHDA) State directly provides low interest loans for mortgage financing \$4,000,000

Homeless

- SHARE-Shelter Support Grant (SSG) from VDHCD for operating the County's emergency homeless shelter program. \$12,849
- Homeless Intervention Program (HIP) from VDHCD Provides grants for the prevention of eviction or foreclosure \$180,972
- Staff for operation of HIP \$40,000
- Child Services Coordinator Grant \$9,030

TOTAL NON-FEDERAL (STATE) \$4,242,851

Non-Federal Public Sources (County)

Housing

- Staff and operating costs for the Affordable Dwelling Unit (ADU) Rental and Homebuyers Opportunity Program (HOP) \$362,907
- Down Payment Closing Cost (DPCC) Program anticipated loan amount funded by cash proffers approved by the County for down payment/closing cost assistance \$600,000
- Eastern Loudoun Revitalization Program to rehabilitate owner occupied affordable housing \$80,000

Homeless

- Operating the County's transitional housing program via contract with a non-profit \$64,396
- Operating the County's emergency homeless shelters via contract with a non-profit \$857,015

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- | | |
|---|----------|
| ■ Staff and operating costs for the Homeless Intervention Program (HIP) | \$99,279 |
|---|----------|

TOTAL NON-FEDERAL (COUNTY)	\$2,063,597
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B. General Questions

1. Describe the geographic areas of the jurisdiction in which assistance will be directed during the next year.

Loudoun County continues to be among the fastest growing areas in the country. Since 2000, the population of the County has increased by 64%, from 169,599 to 278,591. Loudoun County has no areas with high concentrations of minorities or census tracts where the poverty level exceeds 10%. At the time of the 2000 Census, there were areas of low and moderate income housing and small, but growing, concentrations of lower income minorities. The lower income areas remain, with data from the public schools supporting a picture of growing concentrations of minorities in some areas. Available data supports the assumption that no racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole.

There are some older historically African-American communities in western Loudoun County. They are Willisville, Howardsville, Aldie Mountain/Bowmantown and Trapp Road. Some of these communities are experiencing problems with failing septic systems and wells that have been addressed by rehabilitation grants or loans through the County's housing rehabilitation program and funds from the County's housing fund.

2. Describe the basis for allocating investments geographically within the jurisdiction and among priority needs during the next year and the rationale for assigning the priorities. (91.215(a)(1)).

Loudoun County has no concentration of poverty in any particular geographic area. It is intended that resources will be utilized throughout the County to benefit low and moderate income people. No single geographic part of the County is identified with a special priority either to benefit or not to benefit from the use of resources for activities. The County's objective is to be flexible with the use of funding and other available resources to meet needs countywide.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Examples of obstacles to meeting underserved needs include:

- Demand for affordable housing exceeds supply
- High cost of land, housing
- Lack of affordable housing for families earning 30% or below AMI
- Loss of subsidized housing units
- No project-based housing choice vouchers

Significant actions on the County's agenda for the next year to meet underserved needs include the following recommendations:

- Complete a community needs assessment
- Research County-owned property suitable for housing development

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- Establish a collaborative relationship among County boards and authorities to focus on underserved needs such as the lack of affordable housing and sufficient public transportation
- Establish public/private housing development partnerships to increase affordable housing stock
- Partner with the Industrial Development Authority (IDA) to construct and preserve affordable housing units
- Expand the Revitalization Tax Program
- Amend the Loudoun Affordable Dwelling Unit (ADU) Ordinance to maximize number of affordable units
- Implement housing policies included in the County's Comprehensive Plan

C. Managing the Process

1. Lead Agency

The lead agency that oversees the development and administration of the CDBG program is the Loudoun County Department of Family Services (DFS).

2. Identify the significant aspects of the process by which the Plan was developed, and the agencies, groups, organizations who participated in the process.

Countywide input was sought from a variety of sources during Plan development that included service providers, government agencies, private and nonprofit agencies. Meetings were held with groups that provide services to diverse populations such as the homeless and disabled to ensure that their clients needs were addressed in the Plan. In addition, community input was solicited through the annual needs hearing and public hearing process. See Appendices for a summary of comments received and proof of sufficient notice of public hearings.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

In an effort to enhance coordination between public and private housing agencies and among private and governmental health, mental health and service agencies, Loudoun County will continue to seek input from the Loudoun Human Service Network (LHSN) and groups such as the Continuum of Care Committee during the year on housing, health, social service and community development activities. LHSN is a balanced partnership with public and private organizational representation, including faith-based organizations, that works to coordinate human service delivery in the county and to minimize duplication of services. The Continuum of Care Committee is the oversight organization for the County's Continuum of Care planning process, particularly as it applies to the homeless. Both organizations have memberships that include representation from the public and private sectors, community groups and non-profit organizations.

The County will continue to work closely with non-profit housing development organizations to address the issue of affordable housing. Special outreach activities

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in the next year will target the business community, faith-based organizations and minority and immigrant populations.

D. Citizen Participation

1. Summary of the Citizen Participation/Consultation Process

Input was solicited from numerous organizations on priority needs in Loudoun County and potential measures for addressing the needs. Consultations were held with a variety of agencies and groups that provide services to the elderly, homeless, persons with disabilities and/or HIV/AIDS and their families, and children. Housing and social service units within the Department of Family Services coordinated information in the preparation of the 2010-2011 CDBG Annual Action Plan.

The local Health Department was contacted, in addition to the Department of Family Services, to gather data on any documented reports of children in the County being diagnosed with lead poisoning.

Homelessness Advocates (7 organizations)

Loudoun County Continuum of Care

The Salvation Army

Friends of Mental Health

Good Shepherd Alliance

Department of Family Services

Volunteers of America

Loudoun Abused Women's Shelter (LAWS)

Non-profit Housing Developers (3 organizations)

Loudoun Habitat for Humanity

Windy Hill Foundation

AHC, Inc.

Special Needs Population: Elderly (2 organizations)

Loudoun County Department of Family Services

Area Agency on Aging

Special Needs Population: Persons with alcohol or other drug additions (1 organization)

Loudoun County Mental Health, Substance Abuse and Developmental Services

Special Needs Population: Persons with disabilities (3 organizations)

The Arc of Virginia

Loudoun County Disability Services Board

Loudoun Endependence

Special Needs Population: Persons with HIV/AIDS and their families (2 organizations)

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Loudoun County Health Department
Department of Family Services

Every effort was made to encourage the participation of County residents in the development of the 2010-2011 CDBG Annual Action Plan. General input was solicited through widely publicized advertisement in local media on the purpose of the Plan and the public input process. County residents had the opportunity to comment on housing, community development, public service needs and population and program priority needs identified in the proposed Plan prior to its submission to HUD at public hearings, meetings, or by directly contacting the County. Special accommodations were available for persons with mobility, visual, speech or hearing impairments. Information on the 2010-2011 CDBG Annual Action Plan schedule was distributed to local agencies, nonprofit organizations and other stakeholders working with minority, non-English speaking, and physically impaired residents to afford as many people as possible the opportunity for full participation in the process.

Comments received through the citizen participation process were considered in the preparation of the proposed and final Plan. Public comments were considered and, as appropriate, modifications were made to the final document.

The Loudoun County Family Services Board, whose members are appointed by the Board of Supervisors, held a public hearing on October 27, 2009. The purpose of the public hearing was to receive input from interested residents and stakeholders on housing and community development needs, including priority non-housing community development needs, fair housing issues, and program performance. Comments received at the public hearing were addressed by the Family Services Board and considered in the preparation of the 2010-2011 CDBG Annual Action Plan. The comments are included in the Appendices.

On March 8, 2010, the Loudoun County Board of Supervisors held a public hearing on the 2010-2011 CDBG Annual Action Plan and the activities proposed for funding. Additional comments on the Plan will be received from March 31, 2010 through May 3, 2010.

Proof of the public hearings and a summary of public comments are included in the Appendices. All comments were accepted.

In addition to the community outreach efforts described above, the following are additional actions Loudoun County has taken to broaden public participation in the development of the Annual Action Plan:

- Information on the CDBG program was placed on the County's website.
- Public hearing advertisements were placed in a newspaper with county-wide distribution.

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- Organizations that work with the disabled and participate in the Loudoun Human Services Network were encouraged to distribute information on the public hearings to advocates and clients.
- Housing and human service advocates were encouraged to participate in the development of the Plan.
- Service providers were contacted to encourage their clients to provide input into the development of the Plan.
- Representatives of the Towns were encouraged to provide input in the development of the Plan.

E. Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

During Loudoun County's seventh CDBG program year, the Family Services Board, in coordination with the Board of Supervisors, will continue to take the lead in implementing the program. As a result of their efforts, community outreach was increased to ensure that a cross-section of service providers and businesses benefiting low and moderate income persons were aware of the availability of CDBG funds. These efforts will continue in the future.

An emphasis will continue on increasing communication between housing and human service programs and organizations. The merger of housing and community development related programs within the Department of Family Services will strengthen the institutional structure and enhance the focus on housing related priorities. One such priority is a major outreach effort to make the public aware of housing finance programs that can assist first-time homebuyers and homeowners needing home rehabilitation services. The Housing Advisory Board (HAB) will be kept informed of CDBG activities particularly as they relate to the development and preservation of affordable housing. In addition, the CDBG program will continue to nurture the relationship with nonprofit agencies and community-based organizations, with an emphasis on increasing the participation of minority and faith-based groups. Many of these agencies and organizations actively participate in the community input process and provide comments on funding priorities.

The County will continue to work with the business community and private industry to implement economic and community development priorities in the Annual Action Plan.

F. Monitoring

1. Describe actions that will take place during the next year to monitor housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Loudoun County will ensure through the annual application and resource allocation process that priority needs are addressed. Public feedback on performance will be

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solicited during the community needs public hearing prior to developing the annual action plan. Funding awards are approved by the Board of Supervisors and contracts are executed with project subrecipients. The contracts include each subrecipients proposed scope of work, projected outcomes and budget. Subrecipients will be provided a monitoring checklist and will be monitored for program and financial compliance at least once during the contract period. Monitoring also includes review of timeliness of expenditures and program progress utilizing the HUD Integrated Disbursement and Information System (IDIS). Subrecipients will be required to submit quarterly progress reports on their projects to CDBG staff. Annual monitoring visits will continue to be made by staff and quarterly progress reports will be submitted by subrecipients with projects that require long-term compliance with housing codes and other program requirements. CDBG staff is also assigned responsibility for compliance with specific federal regulations such as environmental reviews, Davis-Bacon wage rate adherence, accessibility and fair housing requirements. More frequent monitoring will be conducted when needed to address contract nonconformance issues.

G. Lead-based Paint

- 1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low income, low income, and moderate income families.**

During the next year, the County will consult with the local health department and County welfare agencies to determine what data has been collected on children with lead poisoning. Consultations prior to the submission to HUD of the 2010-2011 Annual Action Plan revealed that there were no documented cases of lead poisoning in young children since July 1, 2004. The County will also continue the Loudoun County Home Improvement Program (LCHIP) that provides grants and low interest loans to low and moderate income homeowners to improve their property. For properties built before 1978, an assessment will be conducted to evaluate the presence of lead-based paint. Contractors hired to work with homeowners will be trained in lead-based paint assessment and abatement. Documentation on compliance will be included in each project file in accordance with the Lead-Safe Housing Rule. In addition, information on lead-based paint will be provided to landlords and clients participating in the Housing Choice Voucher program in an effort to identify rental properties built before 1978 that have not been tested.

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II. HOUSING

A. Specific Local Housing Objectives

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.**

Housing Priority Areas: Maintain and increase stock of affordable housing; Improve homeownership opportunities for first-time homebuyers; Assist homeowners to avoid foreclosure.

Low-income households, particularly below 50% Area Median Income (AMI) are the most vulnerable and disadvantaged in finding and keeping housing in the current market. The highest priority need level for renters is the 0-30% AMI group. Owners in the low income ranges were ranked at a medium to high priority need level based on the lack of affordable units available and the programs, both state and federal, that are currently in place to address their needs.

Goal 1: Maintain and increase stock of affordable owner-occupied housing

Specific Local Objectives

- 1.1. Over the next year construct 43 affordable housing units for homebuyers between 30 and 100 percent of area median income (AMI).
- 1.2. Over the next year construct 1 affordable housing unit for homebuyers between 0 and 50 percent AMI.
- 1.3. Over the next year purchase 5 foreclosed properties for sale to low and moderate income homebuyers.
- 1.4. Over the next year rehabilitate 30 affordable owner-occupied housing units.
- 1.5. Over the next year provide emergency/accessibility repairs for 20 owner-occupied housing units.

Goal 2: Maintain and increase stock of affordable rental housing

Specific Local Objectives

- 2.1. Over the next year construct 30 affordable rental units serving households between 0 and 50 percent AMI.

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2.2 Over the next year provide 48 extremely low income/disabled with Housing Choice Voucher rental assistance.

2.3 Over the next year, rehabilitate 10 investor-owned affordable housing units.

Goal 3: Improve affordable homeownership options for first-time homebuyers

3.1 Over the next year provide 19 first-time homebuyers with down payment and closing cost assistance.

3.2 Over the next year assist 25 households to acquire below rate first mortgage loans.

3.3 Over the next year provide homeownership counseling to 137 households.

Goal 4: Assist homeowners to avoid foreclosure

4.1 Over the next year provide foreclosure counseling to 60 homeowners.

4.2 Over the next year provide financial assistance to 4 homeowners to prevent foreclosure.

Programs and Resources

Federal: CDBG, Housing Choice Voucher Program, Loudoun County Home Improvement Program (LCHIP)

State: VHDA Sponsoring Partnerships and Revitalizing Communities (SPARC) ADU, SPARC Foreclosures; Homeless Intervention Program; Neighborhood Stabilization Program

Local: Loudoun County Affordable Dwelling Unit Program (ADU), Eastern Loudoun Home Revitalization Program (LCHRP), Down Payment and Closing Cost Assistance (DPCC), Housing Funds; Industrial Development Authority; Public Employee Homeownership Grant Program (PEG)

Private: Loudoun Habitat for Humanity, Windy Hill Foundation; other non-profit housing developers

B. Needs of Public Housing

Loudoun County has no public housing.

C. Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Significant actions on the County's agenda for the next year to remove barriers to affordable housing include the following recommendations:

- Work with Housing Advisory Board to implement housing policies included in the County Comprehensive Plan

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- Research County-owned property suitable for housing development
- Establish public/private housing development partnerships to increase affordable housing stock
- Partner with the Industrial Development Authority (IDA) to construct and preserve affordable housing units
- Expand the Revitalization Tax Program
- Amend the Loudoun Affordable Dwelling Unit (ADU) Ordinance
- Market the County's new Public Employee Homeownership Grant Program (PEG)

D. HOME/American Dream Down Payment Initiative

Loudoun County does not receive HOME funds.

III. HOMELESS

A. Specific Local Homeless Objectives

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.**

Homeless/Special Needs Populations Priority Areas: Homeless Persons and Families; Persons with Mental and Physical Disabilities

Data on the homeless in the County indicate that permanent supportive housing is a priority need.

Goal 1: Increase housing opportunities for the homeless to maximize independence and self-sufficiency.

Specific Local Objectives

- 1.1. Over the next year increase Transitional Housing by 1 unit.
- 1.2. Over the next year expand Housing First Program by 1 unit.
- 1.3 Over the next year increase Permanent Supportive Housing units for persons with disabilities and/or special needs populations by 1 unit.
- 1.4 Over the next year increase affordable housing opportunities for extremely low income households by 3 units.

Programs and Resources:

Federal: McKinney Vento SHP Grant, Housing Choice Voucher Program

Local: Affordable Dwelling Unit Rental Program, Housing First Pilot Program, Loudoun Mental Health Supportive Housing Program

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Private: Good Shepherd Alliance Mary's House of Hope, Volunteers of America Transitional Housing Program, Volunteers of America Transitional Opportunities Program, Loudoun Aftercare Alpha House

Goal 2: Encourage and support homeless prevention activities.

Specific Local Objectives

- 2.1. Over the next year prevent foreclosure by assisting 7 households.
- 2.2. Over the next year prevent eviction by providing rental assistance to 220 households.
- 2.3. Over the next year provide payment for security deposits for 30 households.
- 2.4. Over the next year provide utility assistance to 300 households.

Programs and Resources

Federal: CDBG

State: State Energy Assistance Program, Homeless Intervention Program

Local: Department of Family Service Local Utility Fund

Private: Loudoun Cares Utility Fund; Salvation Army, Catholic Charities, Arc of Loudoun

Goal 3: Provide Emergency Shelter Services to stabilize individuals and families.

Specific Local Objectives

- 3.1. Over the next year increase Emergency Shelter beds by 4.

Programs and Resources

State: Emergency Shelter Grant, State Shelter Grant, Child Services Coordinator Grant

Local: County of Loudoun

Private: Good Shepherd Alliance, Volunteers of America, Loudoun Abused Women's Shelter

Goal 4: Enhance provision of supportive services to stabilize individuals and families and promote maximum self-sufficiency.

Specific Local Objectives

- 4.1. Over the next year provide intensive case management to 13 families with young children residing in Loudoun County emergency and transitional housing programs.

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- 4.2. Over the next year provide outreach, linkage to treatment and supportive services, and transition services to 400 homeless persons.
- 4.3. Over the next year provide daytime drop-in center offering meals, hygiene facilities, information and referral, counseling, and case management support to 120 homeless persons.
- 4.4 Over the next year improve money management and budgeting skills among homeless persons through provision of financial counseling services to 25 individuals.

Programs and Resources

Federal: CDBG

Local: Loudoun County Department of Mental Health, Substance Abuse and Developmental Services, PATH Program, Loudoun Department of Family Services, Loudoun County Extension Office

Private: INMED Partnerships for Children, Volunteers of America, NOVACO, Catholic Charities, local faith-based organizations

B. Homeless Prevention

As indicated in the previous section on homeless prevention objectives, federal, state and local resources targeting the homeless will be directed first to the highest priority needs. Loudoun County is in the process of restructuring the Continuum of Care under the Department of Family Services. This restructuring process will be ongoing during the next year.

In addition to the specific objectives outlined on pp. 18 -20, the County will pursue the following actions during the year in order to prevent homelessness:

- Advocate for more funding from the State Homeless Intervention Program and for additional Housing Choice Vouchers including Mainstream Vouchers for persons with disabilities.
- Utilize Homeless Prevention/Rapid Re-Housing funds to prevent loss of rental housing while providing case management to help stabilize individuals and families.
- Encourage and support public and private efforts to better coordinate the provision of emergency assistance including development of an information and referral helpline.
- Promote and support public and private efforts aimed at assisting persons and households to cope with financial and related difficulties.
- Maintain or increase local funding levels of existing emergency shelters and transitional housing programs.

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- Encourage and support the development and implementation of new emergency shelters and transitional housing programs as well as the expansion of existing facilities and services.
- Encourage and assist public agencies and private organizations to pursue and apply for additional funding for emergency shelters, transitional housing and related services; collaborate on joint proposals, when appropriate and advantageous.
- Encourage and support public agencies and private organizations to refine and fully implement a data collection system, document need, and identify those homeless served by and turned away from emergency shelters and transitional housing programs.
- Encourage and support local and private efforts to create an adequate supply of affordable housing units for homeless individuals and households.
- Encourage and assist local public/private partnerships and collaborative efforts aimed at coordinating and advocating for more resources for permanent housing for the homeless.
- Encourage and support local and private efforts to create an adequate supply of affordable accessible housing units for homeless individuals and households with special needs.
- Encourage and assist local public/private partnerships and collaborative efforts aimed at coordinating and advocating for more resources for permanent supportive housing for homeless individuals with special needs.
- Enhance information and referral resources regarding available services through electronic medium or other shared accessible source.
- Continue to direct available federal, state and local resources over the next year to assist individuals and families at risk of becoming homeless.
- Continue to target financial assistance and case management resources to help prevent eviction or foreclosure resulting from a temporary loss of income.
- Complete a countywide needs assessment in conjunction with Continuum of Care planning to identify priority needs and gaps in service that should be addressed with available and future resources.

A potential obstacle to completing these actions is the loss or significant decrease of resources expected to be available to address the needs of the homeless.

C. Chronic Homelessness

HUD defines chronic homelessness as an unaccompanied homeless individual with a disabling condition who has either been continuously homeless for a year or more or has had at least four episodes of homelessness in the past three years. To be considered chronically homeless, persons must have been sleeping in a place not meant for human habitation, such as living “in the streets”, and/or in an emergency shelter during that time. A disabling condition is defined as a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability, including the co-occurrence of two or more of these conditions. A disabling condition limits an individual’s ability to work or perform one or more activities of daily living.

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As part of the restructuring of the Continuum of Care process in Loudoun County, attention will be paid to developing strategies and objectives to create a ten year plan to end chronic homelessness and other homelessness. Examples of potential objectives the County will review in the next year include:

- Work with public and private entities to identify funding for the development of housing and supportive services to meet the multiple needs of the chronically homeless.
- Continue operation of day drop in center for the homeless.
- Identify and support partnerships with public, private, and non-profit organizations directed at development of permanent housing and supports for the chronically homeless.
- Work with faith-based organizations to form a safe haven network for the chronically homeless to include a winter shelter program and case management supports for those accessing this program.
- Develop innovative methods to identify the chronically homeless and address their needs in partnership with local public and non-profit service providers.
- Complete a comprehensive needs assessment to identify resources and formulate priorities for programs to end chronic homelessness.

Potential barriers to achieving these objectives could be the need to revise zoning regulations and also the need for additional resources.

D. Discharge Coordination Policy

A priority of the Continuum of Care process is the development and support of a comprehensive discharge coordination policy for the County. Discharge policies are now in place to address clients of mental health, foster care, criminal justice and health facilities who are released on their own or to a legally authorized representative. The goal of discharge planning is to discharge persons into the most stable and least restrictive setting possible. Discharge into a shelter is considered only as a last recourse and after all other options are exhausted. All options are considered during discharge planning to prevent homelessness. Additional case management supports available through public agencies enhance comprehensive discharge coordination efforts and help to insure that persons being discharged from institutional settings are connected with employment and housing resources.

E. Emergency Shelter Grants (ESG)

Not applicable to local government (States only).

IV. COMMUNITY DEVELOPMENT

A. Specific Local Community Development Objectives

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1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

Non-housing Community Development Priority Areas: Revitalization of older communities; Improve public facilities and infrastructure; Employment training for low-income persons

Older existing housing is in need of rehabilitation to maintain an affordable housing stock. Employment training for low-income persons will enhance earning capacity and enable them to afford housing in the County. Improvement of public facilities and infrastructure will provide a more suitable living environment for residents.

Goal 1: Focus available resources in older existing communities

Specific Local Objectives

- 1.1. Over the next year designate at least 1 target area for neighborhood revitalization with defined boundaries.
- 1.2. Over the next year improve infrastructure in at least 1 target area.
- 1.3. Over the next year seek community input on neighborhood revitalization efforts in at least 1 target area.

Goal 2: Create a suitable living environment by making countywide infrastructure improvements.

Specific Local Objectives

- 2.1. Over the next year provide community onsite water and wastewater improvements to 1 community.
- 2.2. Over the next year provide road, storm drainage and sidewalk improvements to 1 low and moderate income community.

Goal 3: Expand public services and employment opportunities

Specific Local Objectives

- 3.1. Over the next year assist 200 low and moderate income persons with medical and/or health care services.
- 3.2. Over the next year provide transportation services to 120 low and moderate income persons.
- 3.3. Over the next year provide job training to 100 low and moderate income persons.

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3.4 Over the next year provide assistance to 20 low and moderate income youth.

Goal 4: Preserve, expand and improve accessible public facilities.

Specific Local Objectives

4.1. Over the next year install, improve and make accessible 1 neighborhood facility.

4.2. Over the next year install, improve and make accessible 1 public facility.

Programs and Resources

Federal: CDBG

Local: Department of Family Services; Department of Health; Department of Transportation; Department of Parks, Recreation and Community Services; Office of Capital Construction; Building and Development; Towns

Private: Northern Virginia Family Service; Windy Hill Foundation; Loudoun Transit; Loudoun Community Health Center

B. Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Loudoun County supports the goals of the Consolidated Planning process to provide decent housing, a suitable living environment and expand economic opportunities for low and moderate income persons. In the next year, the Department of Family Services will continue to sponsor the Family Self Sufficiency Program (FSS) that provides Housing Choice Voucher participants the opportunity to achieve economic independence over a five year period. A case manager is linked with the family to develop an individual plan that includes mentoring and budget counseling.

The Department of Family Services Career Support Services unit is responsible for providing available employment and training services. This includes employability assessments, case management, crisis intervention, family stability services, eligibility determinations for programs, assisting with physical and mental and family issues, coordinating educational and training opportunities, and assisting with career development training. During the next year, the Career Support Services Specialists and Counselors will continue to serve participants in the Virginia Initiative for Employment not Welfare Program (VIEW), the Workforce Investment Act (WIA), and the general job-seeking public.

The demand for quality childcare that is both affordable and accessible will continue to increase as the population and workforce in Loudoun County grows. The need for adequate childcare for the growing workforce is an issue that is just beginning to get the attention of businesses as they struggle to hire workers at all

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levels. Poor families are faced with a disproportionate burden due to the high proportion of their household income which must be dedicated to paying for childcare. During the next year, the Department of Family Services Career Support Services Unit will continue to administer subsidized child care programs to recipients of TANF/VIEW, allowing parents to return to work and education. The Childcare Fee System Program provides a childcare subsidy for families that meet the income criteria and need childcare while working or in an approved education and training program. The Head Start Wrap Around Program provides a childcare subsidy for families who are receiving Head Start services. The Quality Initiative Grant with the Career Support Services Unit promotes quality child care and starting child care businesses by conducting and facilitating educational workshops for childcare providers.

The lack of transportation can prevent an individual or family from accessing available services. During the next year, the Department of Family Services through the On Demand Transportation Program will continue to provide tokens and subsidized transportation for elderly, disabled and indigent persons to access needed services that may include medical appointments, job training and employment sites. The Career Support Services Program administers the Vehicles for Change contract that provides individuals who are current or past TANF recipients with low cost vehicles. The Career Support Services Unit also participates in the Advisory Board for the Ways to Work program administered through Northern Virginia Family Service that provides low interest loans to low income working families to purchase or repair vehicles. Career Support Services also maintains a contract with ECHO that provides taxi transportation to VIEW clients to and from work and child care.

Additional initiatives by the County to provide affordable housing and coordinate efforts countrywide to provide services to low and moderate income persons during the next year include support of the proposed workforce housing plan and increased involvement by the Industrial Development Authority in affordable housing issues.

C. Fair Housing

1. Status of Analysis of Impediments

Loudoun County is committed to affirmatively furthering fair housing. The five-year Fair Housing Plan with the Analysis of Impediments is included in the 2009-2013 Five Year Consolidated Plan for Loudoun County and was adopted by the Board of Supervisors on May 5, 2009. The County has contracted to have rental and accessibility testing conducted this year. Additional outreach will be pursued with assistance from the State's Fair Housing Office.

V. NON-HOMELESS SPECIAL NEEDS HOUSING

A. Specific Local Non-Homeless Special Needs Housing Objectives

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1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.

Non-Homeless/Special Needs Populations Priority Areas: Elderly Persons; Persons with Mental and Physical Disabilities.

Housing and supportive services are priority needs of the elderly and persons with mental and physical disabilities.

Goal 1: Expand the supply of supportive services and affordable, accessible housing for persons with special needs.

Specific Local Objectives

- 1.1. Over the next year encourage the formation of public/private partnerships to purchase, rehabilitate or construct 1 affordable housing unit for extremely low-income special needs individuals, including the elderly, frail elderly and persons with disabilities.
- 1.2. Over the next year provide rental assistance to 3 special needs households.
- 1.3. Over the next year expand the number of beds for HIV/AIDS clients by one.
- 1.4. Over the next year expand in-home care services to 2 special needs households.
- 1.5. Over the next year provide emergency and accessibility home repairs to 2 special needs households.

Programs and Resources

Federal: CDBG, Housing Choice Voucher Program; LCHIP

Local: Department of Family Services, Loudoun County Area Agency on Aging, Department of Mental Health, Substance Abuse and Developmental Services,

Private: Windy Hill Foundation, Birmingham Green Adult Care Residence

B. HOPWA

Loudoun County does not receive HOPWA funds.

Loudoun County provides rental assistance to HIV/AIDS clients through the Housing Choice Voucher program. Some funds are also available for case management and the leasing/inspection process.